

PERMANENT MEDIA CART INSTRUCTIONS

1. AC Power

a. Turn on the **A/V POWER** switch. This is the **red** light switch located on the wall next to the Level lighting switches. (**When turned on, the light switch will light up and be bright red.**) This switch is the main power source for all the multi-media equipment.

b. Turn on the **Projector** switch. This is the **red** light switch located on the wall next to the **A/V Power** switch. (**When turned on, the light switch will light up and be bright red.**) This switch is the main power source for the projector.



2. Using the **NEC** remote control press and hold the **ON** button; or press and hold the **ON/STANDBY** button until the projector fan starts.

NOTE:

Allow three minutes for the projector to warm up.

*****Make sure the projector screen is retracted*****

3. Make sure all other components on and powered up including:



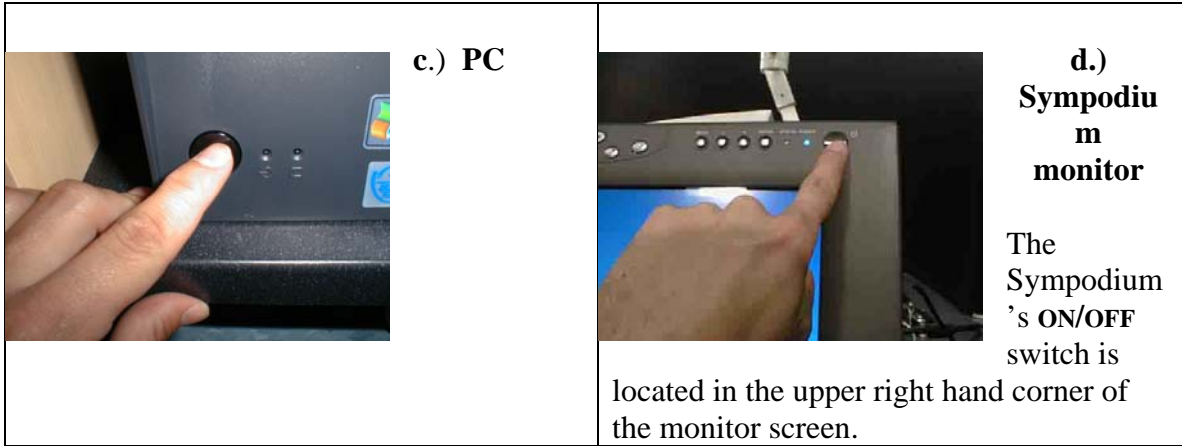
**a.)
Document
camera**

The
document
camera's
ON/OFF

switch is located on the rear of the unit.



**b.)
VCR/DVD
player**



4. To view the **PC**, push the **RGB** button on the **NEC remote control** until **RGB1** is displayed in the upper right hand corner of the screen and the PC image is visible.
5. To view the **Document Camera**, push the **Video** button on the **NEC remote control** until **S-VIDEO** is displayed in the upper right hand corner of the screen and the Document Camera image is visible.
6. To view the **VCR/DVD** player:



- a. Push the **Video** button on the **NEC remote control** until **S-VIDEO** is displayed in the upper right hand corner of the screen, or Video is visible.
- b. Select between the **VCR** or **DVD** by pressing the **DVD.VCR** button on the player deck or use the remote control.
- c. Insert the tape or disk and press **PLAY**



7. **Volume Control** for the **VCR/DVD** and **Internet** is the **master dial** located on the power amp in lower right hand corner of the media rack inside the closet.

Power-Down Sequence

1. Shut down the **PC**.
2. Turn off the **Document camera**.
3. Turn off the **VCR/DVD** player
4. Turn off the **projector** using method **(a.)** or **(b.)**.
 - a. On the **NEC** remote control press and hold the **off** button.
 1. It is recommended the remote be held within six feet of the projector while powering the projector down.
 - b. On the **projector** *press and hold down* the **on/standby** button until the message “Please wait a moment” appears on the screen. This confirms the projector has entered a power-down sequence. The fan may stay on a few minutes to cool the lamp after the lamp turns off.

For assistance, please call the NSU Help Desk at x5678.